

日期: _____

Date:

_____先生/太太/女士:

Dear

请您打电话到诊所,因为

Could you please phone the clinic for:

您需要约见医生。

You need to make an appointment.

您上次没有出席,请从新预约时间。

You have missed your last appointment. Please call to re-schedule.

我们需要更改您的看病时间。

We need to change your appointment.

我们需要跟您讨论检查结果。

We need to discuss your results.

Yours sincerely,

护士/医生

Nurse/Doctor